



FACULTY OF BUSINESS



NATIONAL CODE: BSB50120

DIPLOMA OF BUSINESS

The Diploma of Business provides a broad understanding of business practices. You will undertake units of study covering risk management, marketing, advertising, human resources management, and project management. This course will prepare you for high-level business operations in small, medium or large organisations.

CAMPUSES

BRISBANE

EIGHT MILE PLAINS

GOLD COAST

HOBART

SANDY BAY

OVERVIEW



INTAKES
Flexible



DURATION
52 weeks



INDUSTRY PLACEMENT



INTERNATIONAL STUDENTS
No



CRICOS CODE:



CONTACT HOURS
0



Entirely Online (Self-study)

Want to get a start in
business?

You need training.

Watch the Video



THIS COURSE ARTICULATES OR PACKAGES WITH THE FOLLOWING UNIVERSITIES:



NATHANIEL

Graduate Certificate In Leadership Diversity

From our trainer Rudy to the fantastic online resources, super engaging lectures and the outstanding guest speakers – plus the 24/7 student support – there's literally no better place to study. It's incredible.



DIPLOMA OF BUSINESS

According to the Australian Government's Job Outlook service, demand for office management roles is expected to experience stable growth over the next five years. This is a very large occupation with job opportunities available across a number of industries including construction, professional services, and education and training.

The course will give you specialised knowledge in complex problems and solutions. You'll learn advanced skills with project work, people performance and team leadership. This qualification is facilitated by expert teaching staff who have a high degree of industry connection and are able to guide you through your studies to meet your goals.

Successfully completing this qualification will provide you with the advanced skills needed to upgrade your career in management and executive positions.

What You'll Learn

- contribute to the health and safety of themselves and others
- type quickly and accurately
- organise workplace information
- organising schedules (Elective units)
- processing payroll (Elective units)
- designing and producing digital text documents and spreadsheets (Elective units)
- maintenance of financial records (Elective units)

Career Outcomes

BUSINESS DEVELOPMENT OFFICER

FRONTLINE MANAGER

EXECUTIVE OFFICER

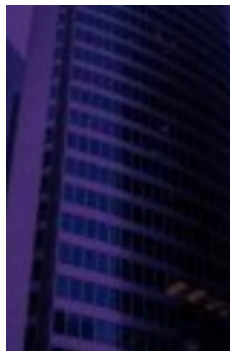
PROJECT MANAGER

Rhodes works with Leading Brands



Interested in Studying?

Here's what our students think.



Nathaniel

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INTAKE DATES

TUITION FEES ()

Course Name	Course Duration		Campus Availability	Intakes
Diploma of Business	52 weeks	\$0	BNE EMP EMP HBA SBY	Flexible

ENTRY REQUIREMENTS

AGE	GRADE	IELTS
17	11	5.0

■ AGE

Minimum age of 17 years

■ EDUCATION & EXPERIENCE REQUIREMENTS

Year 11 Australian Senior High School Certificate, or equivalent (e.g. completion of Year 12 or High School in the students home country) with full academic results.

■ ENGLISH LANGUAGE

Intermediate English (equivalent to 5.0 academic or general IELTS)

■ REQUIRED IDENTIFICATION

Photo ID and evidence of citizenship (international students must provide copy of passport)

■ COMPUTER SKILLS & EQUIPMENT

Students on this course require computer access for learning purposes and to complete course assessments. As such, learners must have beginner/intermediate computing skills including use of Microsoft Office programmes, in addition to hardware requirements of a desktop or portable computer with keyboard, pointing device, speaker, web camera and microphone, and a broadband internet connection.

■ FURTHER INFORMATION

Students who are unable to meet the academic or English language criteria may in some cases be eligible to undertake our Language, Literacy & Numeracy (LLN) test. Criteria may change at any time without notice. Additional English language requirements may apply to international applicants from non-English speaking backgrounds wishing to articulate on a visa package into a university programme.

BRISBANE COURSE TRAINERS

BRISBANE & FACILITIES

YOUR CAMPUS

SESSION LOCATIONS

EIGHT MILE PLAINS COURSE TRAINERS

EIGHT MILE PLAINS & FACILITIES

YOUR CAMPUS

SESSION LOCATIONS

GOLD COAST COURSE TRAINERS

GOLD COAST & FACILITIES

YOUR CAMPUS

SESSION LOCATIONS

HOBART COURSE TRAINERS

HOBART & FACILITIES

YOUR CAMPUS

SESSION LOCATIONS

SANDY BAY COURSE TRAINERS

SANDY BAY & FACILITIES

YOUR CAMPUS

SESSION LOCATIONS